

CONNECTING AN IPAD, LAPTOP OR PHONE TO THE PROJECTOR

1

Get the adapter for your iPad or phone from the AV cupboard. There are two to choose from depending on whether your iPad or phone has a Lightning or USB-C connector. If you will need sound for your presentation, turn the sound cabinet on by flicking the power on above the AV cupboard.



AV Cupboard is behind this door



AV Cupboard



Adapter

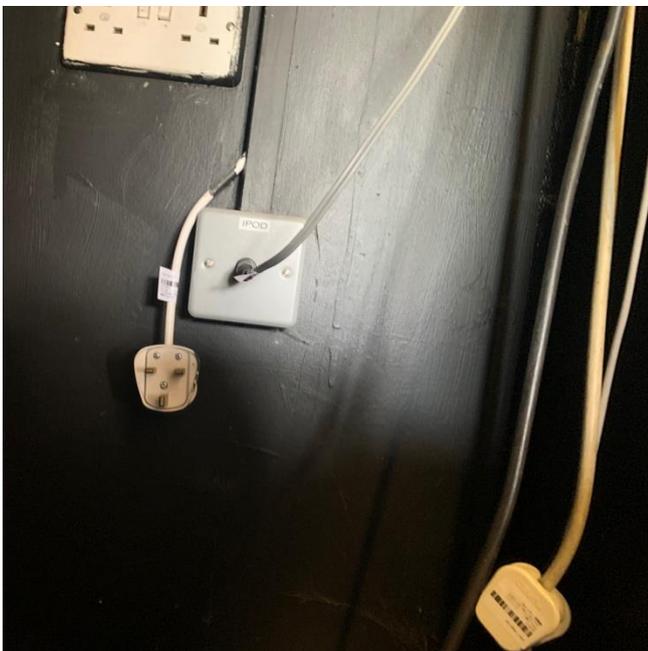
2

Open the stage curtains to reveal the projector screen (the open/close wheel is behind the stage curtains on the wall adjoining the store).

Please remember to close them again before you leave.



Curtain operation



3

Find the sound cable (marked Ipod sound) at the bottom right of the same wall and plug this into the sound socket.

You can skip this step if your presentation has no sound.

4 Plug in the projector (plug is labelled projector) and flick the switch on the socket to turn the projector on.

You should hear the the projector warming up and a green screen should appear.

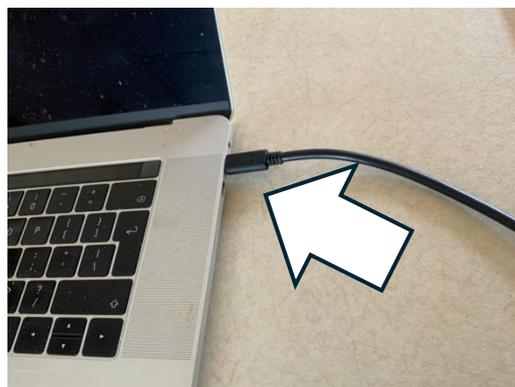
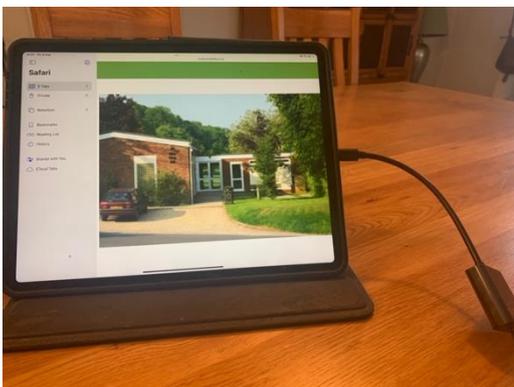
DO NOT TOUCH THE PROJECTOR ITSELF AS SETTINGS ARE FIXED.



5 Take your iPad, phone or laptop and the adapter into the Griffin Room at the back of the hall. Connect the adapter to the HDMI cable (the large cable coiled up behind the door of the Griffin room). String the cable over the tops of the doors to avoid tripping over it.



6 Connect the adapter (with HDMI cable attached) to your Ipad, phone or laptop.



7 You should now see your screen display on the projector screen at the back of the stage.